

WESTMORELAND ELEMENTARY

PTO

2016 - 2017

INFORMATION PACKET



WESTMORELAND ELEMENTARY PTO

Dear Parents and Teachers,

Welcome back to a new school year. I hope you all had a great summer! Please take a moment to read through this packet. This packet contains valuable information on the Westmoreland Parent Teacher Organization (WPTO) and explains why the WPTO is so beneficial to your children's school year.

As you will see, the WPTO has a great year planned. Some highlights include:

- We will continue with our fundraising efforts such as Kidstuff Coupon Books, Spiritwear, Book Fairs, Mum and Pumpkin sales and Pizza sales.
- Dances, Harvest Fair, and Movies Nights are also on the agenda. These are great ways for the kids to have a lot of fun and for parents to meet others parents in our Westmoreland community.
- We are also continuing our e-mail notification system. This is the best and most eco-friendly means to stay connected with the WPTO. Information filled out on the PTO membership form will keep you linked with the activities and school updates.

Our school programs are highly supported and funded by our PTO and your efforts. We are able to provide extra assemblies and programs to support the curriculum in all of the grades as well as author visits. Please help your school by becoming a member and paying your yearly dues, and by signing up for a committee. There are many committees available and any help is greatly appreciated, it may seem small but put together it is invaluable.

Also, by attending PTO Meetings, you will stay well informed of our school news and happenings. You may even find the meeting educational – at each meeting, we have guest speakers and/or actively discuss subjects that are important to you. At the very first meeting parents, teachers and administrators have an opportunity to meet and learn about future activities and projects.

This is our first year in office, and we look forward to being your PTO Presidents. Our goal is to help provide a very active and fulfilling year for your children. We hope to meet all of you and ensure that you are up to date and involved in your child's educational environment. Please do not hesitate to contact us via email if you have any questions or suggestions mercadofamilyemail@gmail.com (Chris Mercado) or lasb1272@gmail.com (Lisa Bogues).

Without your help we cannot do what we do.

Sincerely,
Chris Mercado & Lisa Bogues
PTO Presidents

2016-2017 Executive PTO Officers
Co-President – Chris Mercado
Co-President – Lisa Bogues
Vice President – Amiee Joyce
Treasurer – Oana Vicol
Recording Secretary – Junell Ferlanti
Corresponding Secretary – Kim Glasser
Email wptok5@gmail.com

Westmoreland School

2016 – 2017 Schedule of Events

SEPTEMBER

| | | |
|----|----------------------------------|---------|
| 01 | In Service Day (staff only) | |
| 02 | In Service Day (staff only) | |
| 05 | Labor Day - No School | |
| 06 | First Day for Students (gr 1-12) | |
| 09 | SPIRIT DAY | |
| 12 | 1st day for Kindergarten | |
| 12 | Remembrance Day | |
| 13 | PTO Meeting | 7:30 PM |
| 15 | PTO Spirit Wear Sale Begins | |
| 21 | BACK TO SCHOOL NIGHT | |
| 26 | CTP4 Testing Grade 4 and 5 | |

OCTOBER

| | | |
|-------|---|-----------------|
| 03-04 | Rosh Hashanah - No School | |
| 05 | PTO Meeting | 7:00 PM |
| 06 | School Picture Day | |
| 07 | SPIRIT DAY | |
| 10 | Week of Respect | |
| 10 | Character Olympics | |
| 10-11 | PTO BOOK FAIR | |
| 12 | Yom Kippur - No School | |
| 14 | PTO Harvest Fest | 3:00 PM-5:00 PM |
| 14 | PTO Spiritwear Sale Ends | |
| 20 | PLC Early Dismissal – Students Dismissed at 2:05 PM | |
| 28 | PTO Halloween Dance | 7:00 PM-9:00 PM |
| 31 | Halloween Parade | |

NOVEMBER

| | | |
|-------|---|-----------------|
| 02 | PTO Meeting | 7:00 PM |
| 04 | SPIRIT DAY | |
| 08 | Election Day - No School | |
| 10-11 | Teachers' Convention - No School | |
| 16 | International Thanksgiving Dinner | 7:00 PM-9:00 PM |
| 23 | Early Dismissal– Students Dismissed at 12:45 PM | |
| 23 | PTO Pizza Sale | |
| 24-25 | Thanksgiving Recess | |

DECEMBER

| | | |
|-------|---|---------|
| 02 | SPIRIT DAY | |
| 12 | Parent Teacher Conferences Begin | |
| 14 | Early Dismissal– Students Dismissed at 12:45 PM | |
| 14 | PTO Pizza Sale | |
| 15-16 | PTO Holiday Shop | |
| 20 | Holiday Concert | 1:00 PM |
| 26-30 | Winter Recess | |

JANUARY

| | | |
|----|---|---------|
| 02 | One School One Book Unveiled | |
| 04 | PTO Meeting | 7:00 PM |
| 06 | SPIRIT DAY | |
| 16 | Martin Luther King Day—No School for Students | |
| 16 | Teacher In-Service | |
| 26 | PLC Early Dismissal – Students Dismissed at 2:05 PM | |

FEBRUARY

| | | |
|-------|---------------------------|-------------------|
| 01 | PTO Carnation Sale | |
| 01 | PTO Meeting | 7:00 PM |
| 03 | SPIRIT DAY | |
| 05 | PTO Movie Night | 7:00 PM |
| 10 | PTO Valentine's Day Dance | 7:00 PM - 9:00 PM |
| 14 | Jump Rope for Heart | |
| 15-16 | PTO Book Fair | |
| 20-24 | February Recess | |

MARCH

| | | |
|----|---|---------|
| 01 | Spiritwear Sale Begins | |
| 01 | PTO Meeting | 7:00 PM |
| 03 | SPIRIT DAY | |
| 09 | PLC Early Dismissal – Students Dismissed at 2:05 PM | |
| 17 | PTO Green Bagel Breakfast | |
| 20 | PTO Original Works Art Fundraiser Begins | |
| 27 | Parent Teacher Conferences Begin | |
| 28 | Early Dismissal– Students Dismissed at 12:45 PM | |
| 28 | PTO Pizza Sale | |
| 31 | PTO Spiritwear Sale Ends | |

APRIL

| | | |
|-------|--------------------------------------|---------|
| 03 | National Letter Writing Month Begins | |
| 05 | PTO Meeting | 7:00 PM |
| 06 | Kindergarten Registration | |
| 07 | SPIRIT DAY | |
| 10-14 | Spring Recess | |
| 17 | PTO Carnation Sale | |
| 20 | PTO Tricky Tray | 6:00 PM |

MAY

| | | |
|----|----------------------------|---------|
| 01 | Teacher Appreciation Week | |
| 03 | PTO Meeting | 7:00 PM |
| 05 | SPIRIT DAY | |
| 17 | PTO School Kit Sale Begins | |
| 18 | FIELD DAY | |
| 19 | FIELD DAY rain date | |
| 29 | Memorial Day—No School | |
| 30 | PTO Walk-A-Thon | |
| 31 | PTO Walk-A-Thon rain date | |

JUNE

| | | |
|-------|--|---------|
| 01 | Kindergarten Tea | |
| 02 | SPIRIT DAY | |
| 07 | PTO Meeting | 7:00 PM |
| 09 | No School for Students—Teacher In-Service | |
| 14 | PTO School Kit Sale Ends | |
| 15 | 5 th Grade Moving Up Ceremony | 7:00 PM |
| 20 | Grade 3-4 Awards Ceremony | |
| 21-22 | Early Dismissal—Students Dismissed at 12:45 PM | |
| 22 | Last Day for Students | |
| 22 | HS Graduation | |
| 22 | 5 th Grade Clap Out | 9:30 AM |
| 23 | Last Day for Teachers | |

PTO Volunteer Committees

Includes: Title, Date of Event, Chairperson(s) and Description

SCHOOL PICTURES ~ October 6th ~ STEFANIE VASQUEZ

ONE DAY DURING THE FALL HELP PHOTOGRAPHER AND CHILDREN GET READY FOR SCHOOL PORTRAITS. DISTRIBUTE PICTURES TO CLASSES UPON RECEIPT.

VOLUNTEERS NEEDED. FLEXIBLE SHIFTS AVAILABLE!

SPIRITWEAR ~ FALL/SPRING ~ AMIEE JOYCE

TALLY AND COORDINATE ORDERS, PARTNER WITH VENDOR AND DISTRIBUTE TO CLASSROOMS

KIDS STUFF ~ FALL ~ JUNELL FERLANTI

ORGANIZE AND DISTRIBUTE KIDSTUFF COUPON BOOKS

BOOK FAIR ~ OCTOBER, FEBURARY, & MAY ~ OANA VICOL

HELP CHILDREN SELECT AND PURCHASE THEIR BOOKS. SET UP/TAKE DOWN THE BOOKS.

VOLUNTEERS NEEDED. FLEXIBLE SHIFTS AVAILABLE, DURING SCHOOL HOURS AND AFTER SCHOOL!

MUM & PUMPKIN SALES~ FALL~ LISA BOGUES

TALLY PLANT ORDERS FOR PRE-SALE, HELP CHILDREN PICK OUT PUMPKINS AND MUMS DURING SCHOOL DAY, SET UP HARVEST FESTIVAL WITH PUMPKINS, BAKED GOODS, ACTIVITIES

VOLUNTEERS NEEDED. FLEXIBLE SHIFTS AVAILABLE!

HOSPITALITY ~ YEAR LONG ~ JUNELL FERLANTI

COORDINATE REFRESHMENTS FOR SCHOOL EVENTS AND FUNDRAISERS

BAKERS & SELLERS ALWAYS NEEDED!

PIZZA SALES~ YEAR LONG ~ STEFANIE VASQUEZ

TALLY PIZZA ORDERS AND DISTRIBUTE PIZZA TO STUDENTS AT LUNCH.

VOLUNTEERS NEEDED.

WESTMORELAND INTERNATIONAL THANKSGIVING DINNER~ TBD ~ AMIEE JOYCE/MAUREEN KENNEDY

AN INTERNATIONAL POT LUCK DINNER WITH OUR WESTMORELAND FAMILIES. COORDINATE DISHES AND RECIPES, SET UP GYM FOR DINNER.

VOLUNTEERS NEEDED. FLEXIBLE SHIFTS AVAILABLE!

PTO Volunteer Committees Cont.

HOLIDAY BOUTIQUE~ DECEMBER 15th & 16th ~ DENA MERCADO

HELP CHILDREN PICK OUT "SPECIAL GIFTS" FOR THEIR RELATIVES AND FRIENDS FOR THE HOLIDAYS.

VOLUNTEERS NEEDED. FLEXIBLE SHIFTS AVAILABLE!

MOVIE NIGHT ~ FEBRUARY 5th ~ PTO BOARD/AVAILABLE

ORGANIZE AND SET UP MOVIE NIGHT.

VOLUNTEERS NEEDED. FLEXIBLE SHIFTS AVAILABLE!

VALENTINE'S DAY CARNATION SALE ~ FEB 1-FEB 10 ~ MAUREEN KENNEDY

TALLY AND COORDINATE ORDERS, ATTACH SPECIAL MESSAGES TO FLOWERS, DISTRIBUTE TO CLASSROOMS ON FEBRUARY 14

TRICKY TRAY ~ APRIL 20TH ~ CHRIS MERCADO

THIS IS OUR BIGGEST FUNDRAISER OF THE YEAR AND REQUIRES TONS OF WORK! WE NEED TO SOURCE AND SECURE DONATIONS, WRAP BASKETS, SET UP/TAKE DOWN TABLES, MARKET EVENT, SEND THANK YOU LETTERS TO DONORS, COORDINATE FOOD & BEVERAGES, AMONG MANY OTHER THINGS!

VOLUNTEERS NEEDED!

TEACHER APPRECIATION CARNATION SALE ~ APR 17-APR 26 ~ AMIEE JOYCE & MAUREEN KENNEDY

TALLY AND COORDINATE ORDERS, ATTACH SPECIAL MESSAGES TO FLOWERS, DISTRIBUTE TO TEACHERS ON MAY 1

MOTHER'S DAY PLANT & FLOWER SALES~ MAY ~ AVAILABLE

TALLY PLANT ORDERS FOR PRE-SALE, HELP CHILDREN PICK OUT FLOWERS AND PLANTS DURING SCHOOL DAY, SET UP TABLES, COORDINATE FLOWER ORDER WITH VENDOR

VOLUNTEERS NEEDED. FLEXIBLE SHIFTS AVAILABLE!

WALK-A-THON ~ MAY 30th (MAY 31st Rain Date) ~ LISA BOGUES

TALLY LAPS FOR STUDENT WALKERS, PROVIDE WATER, SET UP AND ORGANIZE RALLY.

FLEXIBLE SHIFTS AVAILABLE!

SCHOOL KITS ~SPRING/SUMMER ~ AMIEE JOYCE

COORDINATE SUPPLY LISTS WITH TEACHERS, TALLY STUDENT ORDERS, SHOP FOR SCHOOL SUPPLIES, AND ASSEMBLE KITS SO THEY ARE READY FOR THE STUDENTS ON FIRST DAY

2016-2017 WPTO FUNDRAISING SCHEDULE

Fundraising is one of the basic necessities that make the WPTO run. We thought it was important to give you a list of the fundraising activities we have running throughout the year and their approximate timing. Our fundraising efforts this year are to supply the school with netbooks for the students to use in the classrooms.

KID STUFF BOOK SALE SEPTEMBER/OCTOBER
KIDS STUFF COUPON BOOKS SALE ~ WPTO GENERATES 50% OF EACH BOOK SOLD

SCHOOL PICTURES SEPTEMBER
A PORTION OF PROCEEDS GOES TO PTO

SPIRITWEAR SALE OCTOBER & APRIL
A PORTION OF PROCEEDS GOES TO PTO

BOOK FAIR OCTOBER/FEBRUARY/MAY
A PORTION OF PROCEEDS GOES TO PTO

HOLIDAY BOUTIQUE DECEMBER
A PORTION OF PROCEEDS GOES TO PTO

PLANT/FLOWER SALES OCTOBER & MAY
A PORTION OF PROCEEDS GOES TO PTO

CARNATION SALES FEBRUARY & APRIL
A PORTION OF PROCEEDS GOES TO PTO

TRICKY TRAY APRIL
A PORTION OF PROCEEDS GOES TO PTO

WALK-A-THON MAY
AFTER DJ COSTS & SUPPLIES, ALL PROCEEDS GO TO PTO

SCHOOL KITS MAY & JUNE
AFTER SUPPLY COSTS, ALL PROCEEDS GO TO PTO

THESE FUNDRAISERS HAVE HELPED OUR SCHOOL GET:

- **NEW SCHOOL FRONT SIGN 2014-2015**
- **14 NEW IPADS 2013-2014**
- **PROVIDED SMART BOARDS FOR CLASSROOMS 2009-2010**
- **REBUILT OUR PLAYGROUND 2009-2008**
- **NEW RUGS FOR CLASSROOMS**
- **NEW BOOKS FOR LIBRARY AND CLASSROOMS**
- **MAINTAINS THE SCHOOLS DAY TO DAY NEEDS**
- **SPECIAL ASSEMBLIES FOR THE ENTIRE SCHOOL AS WELL AS SPECIAL PROGRAMS TO SUPPORT GRADE CURRICULUM**



WESTMORELAND ELEMENTARY PTO MEMBERSHIP AND DUES

Welcome Back to another new and exciting school year.

We invite every family to join the Westmoreland PTO. The first 25 families that join will receive a gift.

Your support is necessary to our success every year AND you get one school directory with every membership as well as EMAIL updates of school events and other important information.

OUR GOAL IS 100% MEMBERSHIP

PTO Membership is \$10 per family

- Please complete the attached membership form.
- Do not forget to include a check made out to **WPTO**
- We do not accept cash and are not responsible for lost cash.

Any questions?

Please feel free to contact Junell Ferlanti at 201-803-3907 or email at bfnpj@aol.com

Membership forms are due ASAP. You will not be included in the Student Directory if you do not turn in your membership dues by October 14th. And you will not be eligible to be a class parent if you are not a member of the PTO!

PLEASE JOIN US FOR OUR PTO

GENERAL MEETING

WELCOME BACK

TUESDAY, SEPTEMBER 13TH

7:30 PM

IN THE NEW MUSIC ROOM

This is an opportunity to meet school administrators, faculty and committee chair people who can answer any questions you may have. This is the best opportunity to find out exactly what the PTO does and what we strive to accomplish. We need your support! We look forward to meeting with you all.